

Our Lady of Guadalupe Summer Camp Program

February 27, 2017

Dear Parents,

This year Our Lady of Guadalupe “Summer Fun” Camp will take place from July 3 to August 11, a total of six weeks. We will be closed on Tuesday, July 4, in observance of Independence Day. Our camp is for children from ages five to twelve years old. Camp runs from 9am to 3pm, Monday through Friday, with pick up beginning at 2:45pm. Each child will need to bring their own lunch, towel, change of clothes and sunscreen. We will provide a snack and a drink for each child daily.

Our daily program includes the following activities: pool time, arts & crafts, movie time, various sports, and board games. Chalk it Up, Mid-camp Luau and our End of Camp Relay Races will take place, along with other special events to enhance the children’s camp experience. More details will be provided once camp begins.

If you are a returning family you do not need to come to one of our registration dates. You can drop off your form and payment at the rectory to my attention starting immediately, and no later than June 30, 2017. Please email me with any questions and concerns

If you are a new family, you must come to one of our registration dates. There are two registration dates for you to sign up your child/ren. The registration form, and tuition agreement are available on the church website, olguadalupe-brooklyn.com. A copy of the child’s birth certificate must be presented at the time of registration, along with payment, registration form and tuition agreement. Check, money order, credit card (except AMEX) or cash is accepted. Registration will take place in the rectory on the following days and times:

April 25, 2017 from 6:30pm to 8:00pm

May 11, 2017 from 6:30pm to 8:00pm

Early drop-off program will also be available this year. Early drop off will begin at 8am and will cost \$5 per day per child. If you are interested in the Early drop-off program, please fill out the separate registration form. We also have an Extended Day program from 3pm to 5pm for an additional fee of \$15 a day per family or \$60 a week per family. Please fill out the separate registration form.

Thank you for your cooperation. If you have any questions or concerns please email me, Natalie Burke, at olgsummerfun@gmail.com. We are looking forward to a wonderful, fun-filled summer.

Sincerely,

Natalie Burke
Director

Josephine Niceforo
Director

Stephanie Renda
Assistant Director

OUR LADY OF GUADALUPE SUMMER FUN CAMP 2017

CHILD'S NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ ZIP CODE _____ HOME PHONE: _____

MOTHER'S NAME: _____ CELL PHONE: _____

FATHER'S NAME: _____ CELL PHONE: _____

EMAIL: _____ SCHOOL: _____

MEDICAL INFORMATION - *Medical Insurance Carrier:* _____

Please list any medical issues, medications and additional circumstances we should be aware of

POOL PERMISSION

My child has permission to participate in the pool activity under supervision and will bring a towel and sunscreen.

Circle one or both: *Large Pool (4.5ft)* *Small Pool (2.5ft)* Initial here _____

DISMISSAL

I will pick my child up at dismissal **OR** I authorize _____ to pick up my child.

EMERGENCY CONTACTS (Other than parents. We will always try to contact parents first.)

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

REGISTRATION OPTIONS (CHOOSE ONE OPTION)

_____ Six week Program
(July 3– Aug 11)

****CAMP WILL BE CLOSED IN OBSERVANCE OF
INDEPENDENCE DAY ON JULY 4TH****

_____ Weekly Registration (circle all weeks that apply)

Week 1
(7/3-7/7)

Week 2
(7/10-7/14)

Week 3
(7/17-7/21)

Week 4
(7/24-7/28)

Week 5
(7/31-8/4)

Week 6
(8/7-8/11)

PARENT AUTHORIZATION - By signing this agreement I give my child permission to participate in OLG Summer Fun. I give Our Lady of Guadalupe the right to use my child's photo(s) on the parish website. All payments are NON-REFUNDABLE as of July 3, 2017.

Parent's Name (Please Print) _____

Parent's Signature _____

Date _____

FOR OFFICE USE ONLY

Group:

5-6

7-8

9-11G

9-11B

OLG SUMMER FUN EARLY DROP-OFF REGISTRATION

Our early drop off program will run from 8am to 9am, Monday through Friday. The cost is \$5 per day per child. Payments will be due on the Friday of each week. If payment is not made on time, there will be a \$5 late fee applied to your account.

We are so happy to offer this service again to you. Thank you for cooperation and support. We are looking forward to a great summer!

Please fill out the form below and return it with your registration form.

OLG SUMMER FUN EARLY DROP OFF 2017

LAST NAME: _____

CHILD'S NAME: _____

CHILD'S NAME: _____

CHILD'S NAME: _____

REGISTRATION OPTIONS (Check off one option please)

5 days a week

Daily (please circle days of attendance) Mon Tues Wed Thurs Fri

PARENT AUTHORIZATION

By signing this agreement I give my child/ren permission to participate in OLG Summer Fun Extended Day Program. I understand that all information provided in the camp permission form still apply and I agree to abide by the payment policies put forth.

PRINT NAME: _____

PARENT'S SIGNATURE: _____

DATE _____

OLG SUMMER FUN EXTENDED DAY REGISTRATION

Our extended day program will run from 3pm to 5pm Monday through Friday. The cost is \$15 per day per family. If you send your child/ren 5 days a week, the cost will be \$60 per week. Payments will be due on the Friday of each week. If payment is not made on time, there will be a \$5 late fee applied to your account.

We are so happy to offer this service again to you. Thank you for cooperation and support. We are looking forward to a fun-filled summer!

Please fill out the form below and return it with your registration form.

OLG SUMMER FUN EXTENDED DAY 2017

LAST NAME: _____

CHILD'S NAME: _____

CHILD'S NAME: _____

CHILD'S NAME: _____

REGISTRATION OPTIONS (Check off one option Please)

_____ 5 days a week

_____ Daily (please circle days of attendance) Mon Tues Wed Thurs Fri

CONTACT INFORMATION

MOTHER'S NAME: _____ PHONE: _____

FATHER'S NAME: _____ PHONE: _____

EMERGENCY CONTACTS

NAME: _____ PHONE: _____

NAME: _____ PHONE: _____

PARENT AUTHORIZATION - By signing this agreement I give my child/ren permission to participate in OLG Summer Fun Extended Day Program. I understand that all information provided in the camp permission form still apply and I agree to abide by the payment policies put forth.

PRINT NAME: _____

PARENT'S SIGNATURE: _____ DATE _____

**Our Lady of Guadalupe
Summer Fun Camp Tuition Agreement**

February 27, 2017

Dear Parents,

Our registration procedure and policies have changed this year, taking into consideration your needs and the needs of OLG Summer Fun. Below please find a list of the tuition policies for 2017.

- **Registration Fee:** If your child/ren is registered **before** June 1, 2017, the registration fee is \$15 per family. If your child/ren is registered on or after June 1, 2017 the registration fee is \$30 per family. This fee is due at registration and is non-refundable.
- **Tuition Costs:**
 - 1-child: \$150 per week
 - Each additional sibling: \$125 per week (Family Discount)
- **Payments:** Final Payment is due by June 30, 2017. If your child/ren is registered for all six weeks of camp AND your final payment is received on or before the due date (6/30), the last week will be free (Aug. 7 – Aug. 11).
If final payment is not received by June 30, a \$50 late fee will be applied to your account.
- **Early Drop Off & Extended Day Payments:** Payments will be collected on the Friday of each week (7/7, 7/14, 7/21, 7/28, 8/4 and 8/11). Payment stubs will be sent home. Please make payments on separate checks.
- **No refunds after June 1, 2017.**

Please return the tear-off below with your registration form. We cannot guarantee your child's spot without the following: registration form, tuition agreement and registration fee.

Thank you for your cooperation. If you have any questions or concerns please email me, Natalie Burke, at olgsommerfun@gmail.com. We are looking forward to a wonderful, fun-filled summer.

Sincerely,

Natalie Burke
Director

Josephine Niceforo
Director

Stephanie Renda
Assistant Director

**PLEASE RETURN TEAR-OFF WITH REGISTRATION FORM
TUITION AGREEMENT**

I have read and understand the above letter and tuition policies for OLG Summer Fun 2017.

Family Name _____

Parent Signature _____

Date _____